



# **Assessment Validation and Moderation Policy & Procedure**

## **Purpose**

This policy and procedure ensures that Xpert Solutions undertakes systematic validation/ moderation processes

## **Definitions**

**National Code:** National Code of Practice for Providers of Education and Training to Overseas Students 2018

**RTO:** Registered Training Organisation

**RTO Standards:** Standards for Registered Training Organisations (RTOs) 2015 from the VET Quality Framework which can be accessed at [www.asqa.gov.au](http://www.asqa.gov.au)

## **Policy**

### **1. VET Validation**

- Xpert Solutions has an assessment system that ensures that assessment (including recognition of prior learning) which:
  - complies with the assessment requirements of the relevant training package or VET accredited course; and
  - is conducted in accordance with the Principles of Assessment (See Appendix A) and the Rules of Evidence (See Appendix B)
- To ensure the above, Xpert Solutions has implemented a Validation Plan for ongoing systematic validation of assessment practices and judgements, that includes each training product on Xpert Solutions Scope of Registration, which includes:
  - when assessment validation will occur;
  - which training products will be the focus of the validation;
  - who will lead and participate in validation activities; and
  - how the outcomes of these activities will be documented and acted upon.
- Each training product is validated at least once every five (5) years, with at least 50% of products validated within the first three (3) years of each five (5) year cycle, taking into account the relative risks of all of the training products on Xpert Solution scope of registration, including those risks identified by the VET Regulator.
- Systematic validation of Xpert Solutions assessment practices and judgements is undertaken by one or more persons who are not directly involved in the particular instance of delivery and assessment of the training product being validated, and who collectively have:
  - vocational competencies and current industry skills relevant to the assessment being validated;
  - current knowledge and skills in vocational teaching and learning; and
  - the independent validator credentials specified in Appendix C.
- Industry experts may be involved in validation to ensure there is the combination of expertise set out above.